Following documents are required for processing of nomination, incomplete nominations will not be considered:

- APO Bio-Data Form, available on website (http://npo.gov.pk/apo/)
- CV on plain paper including date of birth, domicile (district & province), education, experience and details of foreign training availed during the recent past.
- Copy of domicile certificate.
- Copy of National Identity Card and Passport copy (1st page) with six month validity period.
- Company / Organizational Profile on Plain Paper (1 or 2 page).
- Approval of the Competent Authority concerned (applicable to public sector only).
- Nomination letter on NPO prescribed format, available on website(http://npo.gov.pk/apo/)
- Private Sector Profit making Organizations /Large Enterprises are requested to furnish Certificate of Partial Funding of the applicant on selection along with Chamber's Registration Certificate.

Complete documents (one original and one copy) in all respect shall reach this office by the above mentioned deadlines. Soft copies of APO bio-data form (Word format) must also be sent to email address; sohaib@npo.gov.pk, rashid@npo.gov.pk.

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